

## What does the General Assembly require of the State Library?

See, S.C. Code Title 60, Chapter 1

Requirements of the agency include, but are not limited to, the following:

- **Provide leadership and guidance** for the planning and coordinated development of **adequate library service** for the people of the State
- **Coordinate** library services of the State **with other educational agencies and services** to increase effectiveness and **reduce duplication**
- **Collect, compile, and publish statistics and information** concerning the **operation of libraries in the State**
- **Maintain a clearinghouse of information, data, and materials** in the field of library and information science
- **Increase the proficiency of** library personnel through provision of in-service and continuing education programs for **library personnel employed in the State**
- Maintain appropriate collections of library materials in any format considered necessary to **supplement the collections of other libraries** in the State and to **meet the research and informational needs** of the **General Assembly, state officers and agencies, and state government employees**
- Organize a system of depository libraries for state publications to **ensure that the publications are readily accessible to the citizens of the State**
- Serve as a **depository for federal publications**
- Coordinate a **state plan for federal documents depository libraries**
- **Provide for the citizens of the State specialized library services and materials** not generally appropriate, economical, or available in other libraries of the State

## How does the State Library fulfill their responsibilities in law?

### What information and skills do State Library personnel need to provide the required services?

(See "What does General Assembly require" to the left for more details)

Location of reference information

Ability to conduct research

Grants writing and fulfillment

How to serve as a State Documents Depository

How to digitize state documents for preservation and access

How to serve as a Federal Documents Depository

Access to, and understanding of how to search, S.C. specific collections (ie. Census information: agriculture, livestock, manufacturing schedules, etc., Columbia City Directories, muster rolls, state historical documents)

Access to, and understanding of, educational resources through Discus

Knowledge of professional development opportunities available for libraries, state employees, etc.

Knowledge of public library program development activities (i.e., STEM activities for kids, programs for seniors, sign language, etc.)

Knowledge of library skills (e.g., cataloging, etc.)

How to serve the blind and print disabled community

### How do State Library personnel obtain the information/training/experience needed to provide services to their customers? (See "Public Development Approval Process" document for more details)

#### In Office Learning

Employee's past experiences and knowledge

Webinar/ Meeting of professionals

Formal Education

Research

#### Out of Office Learning

In state conference, training, meeting of professionals

Out of state conference, training, meeting of professionals

Formal Education

Out of country conference or training

### Through what means do State Library staff provide services to their customers?

(See "Information Provided Approval Process" document for more details)

One Time Live Webinar

One Time In Person Event or Program

Access to State Library collection

State Library Website

Phone Call

Formal Training

Regularly Held Live Webinar

Regularly Held In Person Event or Program

Access to subscription databases (i.e., newspapers.com)

Group Email List

In Person Discussion

Recorded Webinar

Materials available in person at State Library

Access to electronic resources (i.e., Discus: scdiscus.org)

Personal Email

U.S. Postal Mailings